

## Clark County, Illinois Recording Fee Schedule

CH. 34P .3-5018  
Effective March 1, 2013

**Present and accept only originals for recordation!**

Instruments filed in the office of the County Recorder include a \$3.00 restoration fee, a \$10.00 Rental Housing Surcharge fee, and a \$21.00 GIS fee.

**Document Standardization**

All documents must be on letter size paper, not permanently bound and not a continuous form. The document shall be legibly printed in black ink, by hand, type or computer. The document shall be on white paper of not less than 20-pound weight with clean margins of at least one-half inch on the top, the bottom and each side. The first page of the document shall contain a 3" x 5" blank space in the top right corner. The document shall not have any attachment stapled or otherwise affixed to any page. There will be an additional charge for documents that do not adhere.

Minimum Fee includes four (4) pages w/o RHSG.....\$36.00/ea.  
Minimum Fee includes four (4) pages w/ RHSG.....\$46.00/ea.  
Additional pages.....\$1.00/ea.  
Instruments referred to by doc #, book/page w/ no legal description.....\$1.00/ea.  
Additional document reference #'s within instrument.....\$1.00/ea.

Corporation records, reports, amendments, etc, filed by individuals.....\$36.00/ea.  
Corporation dissolution, withdrawals, revocations,  
and all instruments Filed by State of Illinois.....\$11.00/ea.

Plats of Survey-maximum 11x17, requires 3 originals, retained by Recorder.....\$36.00/ea.  
any extra will be returned to customer w/o RHSG  
Plats of Survey-maximum 11x17, requires 3 originals, retained by Recorder.....\$46.00/ea.  
any extra will be returned to customer w/ RHSG

Each page over 11x17 shall be extra.....\$1.00/ea.  
Subdivision Plats maximum 30x36, submit 3 originals, retained by Recorder, any extra will be returned to customer w/o RHSG.....\$74.00/ea.  
Subdivision Plats maximum 30x36, submit 3 originals, retained by Recorder, any extra will be returned to customer w/ RHSG.....\$84.00/ea.

Certificates, etc accompanying plat per page.....\$1.00/ea.  
UCC Filings.....\$44.00/ea.  
UCC terminations.....\$24.00/ea.  
UCC searches per name.....\$10.00/ea.  
Copies with UCC search.....\$1.00/ea.

**Any document that does not conform to the Document Standardization shall not be recorded, except upon payment of the additional fee. The additional fee is calculated as follows:**

<b>Minimum fee (includes 4 pages) w/o RHSG</b>	<b>\$48.00</b>
<b>Minimum fee (includes 4 pages) w/RHSG</b>	<b>\$58.00</b>
<b>Additional pages</b>	<b>\$ 2.00</b>

**Please call or ask 217-826-8311.**

NO LEGAL ADVICE, OPINIONS, OR LEGAL DESCRIPTIONS WILL BE GIVEN BY THE RECORDER'S STAFF  
IN PERSON OR BY TELEPHONE.